

The Fletcher School

Lower School Teacher

The Fletcher School is a non-profit, independent school offering a comprehensive educational program designed to build the academic, social and emotional competence of students with specific learning disabilities and/or ADHD. The program enables students in grades K-12 to experience success and embrace their unique talents. The Fletcher School program offers a student to teacher ratio of six to one (6:1) and is based on the principles of the Orton-Gillingham approach to teaching reading, writing, spelling, math, and all subject areas as part of a total language system. Instruction is sequential, cumulative, and repetitious in order to achieve mastery and ensure success for the student.

Job Summary

The classroom teacher is responsible for planning, organizing and implementing an appropriate instructional program in an independent K-12 school environment that guides and encourages students to develop and fulfill their academic potential. Teachers within grade and/or subject levels work as a team under the supervision of the Division Head and are full-time exempt employees. This position is eligible for full benefits.

Primary Duties and Responsibilities

The teacher will:

- Actively support the mission of The Fletcher School in the execution of his/her role and responsibilities.
- Plan, prepare and deliver lesson plans and instructional materials that are structured, multi-sensory and targeted to individual learning styles in order to facilitate active learning and assist students in achieving their potential.
- Ensure that curriculum, lesson plans and evaluations are in accordance with established school procedures and pedagogy.
- Collaborate with grade-level team to achieve optimum outcome for each student.
- Instruct and monitor students in the use of learning materials and equipment.
- Use relevant technology to support and differentiate instruction.
- Manage student behavior in the classroom by establishing and enforcing rules and procedures in accordance with the disciplinary systems of the School.
- Provide appropriate feedback and encouragement to students on their work.
- Monitor the progress of individual students and use information to adjust teaching strategies.
- Maintain accurate and complete records of students' progress and development.
- Participate in grade-level, school, and parent meetings.
- Communicate necessary information regularly to students, colleagues and parents regarding student progress and student needs.
- Establish and communicate clear objectives for all learning activities.

- Prepare classroom for class activities.
- Provide a variety of learning materials and resources for use in educational activities.

Other Duties

- Demonstrate preparation and skill in working with students from diverse cultural, economic and ability backgrounds.
- Encourage parent and community involvement, obtain information for parents when requested, promptly return phone calls and answer emails.
- Participate in Professional Learning Program, Professional Learning Communities, and other appropriate professional activities.
- Participate in extracurricular activities such as social activities, sporting activities, clubs and student organizations as directed.
- Work as a member of a team; support a collegial working environment that includes other departments and areas.
- Other duties as may be assigned.

Qualifications

- BA/BS degree in teaching from an accredited institution in the subject or grade level of posted opening.
- 3 to 5 years teaching experience.
- Training or experience in Special Education.
- Have or willingness to obtain Orton-Gillingham training at the Associate level or above.
- Have or willingness to obtain Apple Teacher certification.
- Ability to establish and maintain cooperative and effective working relationships.
- Ability to communicate effectively orally and in writing.
- Knowledge and implementation of relevant technology.

General Requirements

- A criminal history background check is required of all employees.
- A drug test is required of all employees.
- Federal law requires all employers to verify the identity and employment eligibility of all persons hired to work in the United States. The Fletcher School participates in the E-Verify program.
- References will be required; transcripts may be required.

The Fletcher School is an equal opportunity employer. In accordance with all applicable state and federal laws and regulations, the School considers applications for employment without regard to race color, age, sex, national origin, religion, creed, handicap or disability.