

The Fletcher School

School Nurse

The Fletcher School is a non-profit, independent school offering a comprehensive educational program designed to build the academic, social and emotional competence of students with specific learning disabilities and/or ADHD. The program enables students in grades K-12 to experience success and embrace their unique talents. The Fletcher School program offers a student to teacher ratio of six to one (6:1) and is based on the principles of the Orton-Gillingham approach to teaching reading, writing, spelling, math, and all subject areas as part of a total language system. Instruction is sequential, cumulative, and repetitious in order to achieve mastery and ensure success for the student.

Job Summary

The School Nurse contributes to the health and safety of the School community by providing nursing care, managing student records, and promoting health education. The School Nurse reports to the Director of Academic and Student Affairs and is a full-time, exempt employee. This is a 10 month position with one additional week in July for the summer program.

Primary Duties and Responsibilities

The School Nurse will:

- Actively support the mission of The Fletcher School in the execution of his/her role and responsibilities.
- Provide nursing services to students for health issues that arise during the school-day.
- Administer and monitor student medication.
- Manage health records.
- Communicate with parents, teachers and coaches regarding student illness and injury.
- Provide health information and resources to students and parents regarding chronic illness and school participation.
- Monitor and document ongoing student health issues such as chronic illness and concussion.
- Provide professional advice to administrators concerning legal issues related to health care, including HIPAA.
- Participate with other health, wellness, and academic administrators in providing cross-disciplinary support to students.
- Contribute to revision to student and personnel handbooks in relevant areas.

- Contribute to admissions review and decisions for complex profiles with health issues.
- Collaborate with other Administrators to provide first aid and CPR training.
- Oversee annual flu shot clinic for faculty and staff.
- Provide nursing assistance to faculty and staff if necessary.
- Serve on the Crisis Management Team.
- Other duties as assigned.

Qualifications

- BS degree in Nursing
- Licensed Registered Nurse with the state of North Carolina
- 3-5 years nursing experience
- Experience working with school-age children
- School nursing experience preferred
- Knowledge of applicable school health laws
- High degree of professionalism and discretion
- Knowledge of crisis intervention and health counseling

General Requirements

- A criminal history background check is required of all employees.
- A drug test is required of all employees.
- Federal law requires all employers to verify the identity and employment eligibility of all persons hired to work in the United States. The Fletcher School participates in the E-Verify program.
- References will be required; transcripts may be required.

The Fletcher School is an equal opportunity employer. In accordance with all applicable state and federal laws and regulations, the School considers applications for employment without regard to race color, age, sex, national origin, religion, creed, handicap or disability.