

THE FLETCHER SCHOOL

THE RANKIN INSTITUTE

2008-2009 Tutoring Program

The Fletcher School offers an after school tutoring program available to students in the community who are experiencing learning difficulties. Tutoring sessions are designed to meet the individual needs of the students using the multi-sensory *Orton-Gillingham* approach.

Areas of focus:

- **LANGUAGE TUTORIAL**
Uses a multi-sensory approach to teaching reading, writing, and spelling
- **READING COMPREHENSION**
Focuses on comprehension skills such as vocabulary, sequencing, inferencing, character analysis, etc.
- **WRITTEN EXPRESSION**
Emphasizes specific skills depending on the grade level and student's needs (sentence/paragraph writing, story elements, editing/publishing work, etc.).
- **MATH**
Uses a multi-sensory approach for skills ranging from addition to algebra, word problems to computation skills.
- **STUDY SKILLS/HOMEWORK**
Teaches compensation techniques, organizational strategies and study skills for note-taking, test-taking, and daily homework assignments.
- **COMPUTER SKILLS**
Age appropriate computer skills and keyboarding instruction

If you have any questions or concerns, please contact
Stephanie Brotherton at 704-365-9845 ext. 194

Tutoring Policies

- Only sessions canceled 24 hours in advance will be rescheduled with the exception of illnesses/emergencies. A message should be left at the school for the teacher or on the teacher's voice mail.
- An agreed upon calendar between the parent(s) and teacher is set by the 1st of each month taking into consideration holidays, workdays, extra-curricular activities, etc. in order to prevent missed sessions.
- Any outside meetings, phone conferences and parent meetings lasting longer than 10 minutes will be billed at a rate of \$65.00 per hour.
- Sessions will last the designated amount of time, keeping to the agreed upon times in the schedule. If the student arrives late, the session will still end at the original time.
- All tutoring must be held at The Fletcher School and **will not** begin until payment has been received.

Registration Process

- Complete the form on the back of this page. Upon receipt of your registration form and payment, the Tutoring Coordinator will schedule a meeting with the parent to determine/discuss the child's specific needs.
- Once an intake session is complete, an appropriate tutor will be assigned to the family.
- The tutor will then contact you in order to schedule an initial tutoring session and sessions for the coming month.
- Continuing students from the previous summer or school year must register in order to update information.
- Please register for a minimum of 5 hours to begin your tutoring sessions. You will be billed for future payments once your account is depleted. **Make checks payable to The Fletcher School.**

**The Fletcher School
2008-2009 Tutoring Registration**

Student Grade

Current School

Parent(s)

Address

City, State Zip

Home Phone number Work/Cell Number

Email Address

I have read and agree to the tutoring policies listed on this registration.

Signature

Please send completed registration form and check to:

Stephanie Brotherton
The Fletcher School
8500 Sardis Road
Charlotte, NC 28270

Subjects: (Check requested subjects)

- Language Tutorial
- Math _____
Specify Level
- Reading Comprehension
- Written Expression
- Study Skills
- Computer Keyboarding
- Spanish
- Other _____

Days/Times Preferred: (please circle all possibilities)

M T W TH F

3:00 - 4:00 3:30 - 4:30 4:00 - 5:00 Other: _____

Session Cost:

\$65 an hour session – a minimum of 5 sessions to begin (\$325)